

REQUEST FOR QUOTATION

Date: 04/05/2021

REQUEST NUMBER: PR9821205 – Office Supplies (Toners cartridges)

CLOSING DATE & TIME: 17:00H; April 23, 2021

CONTACT: Aissa Bibi Ibraimo – Tel: +258 21355428

Email: MAPUTOGSOPROUREMENT@state.gov

The U.S. Embassy Maputo intends to purchase Office supplies. The proponent hereby invite all interested parties to submit the formal bid, based on the information herein contained.

Item	Description	Qty	UN
1	TONER HP508A (CF363) MAGENTA	8.00	each
2	TONER HP508A (CF3620) YELLOW	4.00	each
3	TONER HP508A (CF361)CYAN	8.00	each
4	TONER HP 508A (CF360) BLACK	10.00	each
5	HP827A (CF303A) Magenta Toner	5.00	each
6	HP827A (CF302A) Yellow Toner	5.00	each
7	HP827A (CF301A) Cyan Toner	5.00	each
8	HP827A (CF300A) Black Toner	5.00	each

Delivery is to be made at the address below:

US Embassy Maputo Warehouse,
Av FPLM 1042 Red Cross Warehouse,
Maputo Mozambique.

PLEASE NOTE:

1. The Quotation must be submitted via e-mail to: MAPUTOGSOPROUREMENT@state.gov at the closing time on the closing date (refer above); your submission will be treated as Strictly Confidential.
2. All enquiries regarding the Request for Quotation must be directed to Maputo Procurement through the email above.
3. **Delivery Address:** CIF Maputo (U.S. Embassy Warehouse)
4. **Payment terms:** within 30 days of the receipt of a proper invoice and goods or services. Please send the invoice to the following e-mail address: MaputoDBO@state.gov or at the following address:
Financial Management Office - American Embassy Maputo, 193, Kenneth Kaunda, Maputo, Mozambique.

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