

REQUEST FOR QUOTATION

Date: 27/10/2021

REQUEST NUMBER: PR10323768 - USAID - Basics Privacy Screen Filter for Widescreen Monitor

CLOSING DATE & TIME: 17:30H; November 11, 2021 (CAT)

CONTACTS : Aissa Bibi Ibraimo – Tel: +258 840958085

Email: MAPUTOGSOPROUREMENT@state.gov

The U.S. Embassy Maputo intends to purchase Basics Privacy Screen Filter for Widescreen Monitor, Anti Glare & Blue Light Filter - 24inch (16:10), 20.43" x 12.78". The proponent hereby invite all interested parties to submit the formal bid, based on the information herein contained.

Item	Description	Qty	UN
1	Basics Privacy Screen Filter for Widescreen Monitor, Anti Glare & Blue Light Filter - 24inch (16:10), 20.43" x 12.78"	300.00	each

Delivery is to be made at the address below:

✓ US Embassy Maputo Warehouse,
Av Marginal New Embassy Compound, Maputo Mozambique.

If Your company is **based in United States**, deliver address is:

✓ Landstar Express America
C/O A&F Service
333 First Street
Elizabeth, NJ 07206

PLEASE NOTE:

The Quotation must be submitted via e-mail to: MAPUTOSTATEGSO-PROCUREMENT@state.gov at the closing time on the closing date (refer above); your submission will be treated as Strictly Confidential.

1. All enquiries regarding the Request for Quotation must be directed to Maputo Procurement through the email above.

2. **Delivery Address:** CIF Maputo (U.S. Embassy Warehouse) / US (If vendor is based in US)

3. **Payment terms:** within 30 days of the receipt of a proper invoice and goods or services. Please send the invoice to the following e-mail address: MaputoDBO@state.gov or at the following address:

Financial Management Office - American Embassy Maputo, 193, Kenneth Kaunda, Maputo, Mozambique.

A proper invoice must include:

- (1) Name of the business concern and the invoice date.
- (2) Purchase order or contract number, or other authorization for delivery of property or services;
- (3) Description, price, and quantity of property and services actually delivered or ordered.
- (4) Shipping and payment terms and shipment address (if applicable).
- (5) Name where practicable, title, phone number, and complete mailing address of responsible official to whom payment is to be sent.

Billing inquiries: e-mail MaputoDBO@state.gov

Contracting inquiries: e-mail: MAPUTOSTATEGSO-PROCUREMENT@state.gov