

Application Number- First letter of first and last name, day, month and year of birth

Example: Jose Macacule August 26, 1999 – Application number #JM26081999

Application Number # \_\_\_\_\_

## English Club Leader Application

The American Cultural Center hosts English Clubs to provide a space where Mozambicans interested in improving their English language skills can practice in a safe and constructive environment. The English Clubs offer participants an opportunity to explore American culture, practice English language skills, and build friendships. To function at their best, these English Clubs need volunteer leaders who can facilitate conversations, moderate debates, and run activities.

Applicants must possess the following qualifications;

- ✓ Have previously participated in English Club for at least three months and demonstrate an understanding of the purpose of the Clubs, and commitment to the program.
- ✓ Be able to provide their own transportation to the American Cultural Center when scheduled to lead an English Club Session.
- ✓ Have proficiency in English; pass a standardized English placement exam with at least a B2 level
- ✓ Demonstrate good academic performance, leadership potential, an interest in and commitment to community service and volunteer activities;
- ✓ Demonstrate initiative, good communication, and an energetic, positive attitude;
- ✓ Exhibit a high level of open-mindedness, flexibility, and interpersonal skills;
- ✓ Have the ability to work cooperatively in a team and tolerate the opinions of others
- ✓ Participate in our Human Resources and Facilitator training
- ✓ Commit to promoting a positive environment- not perpetuating discriminatory behavior, including against age, gender, sexual orientation, education level, handicap, or other protected classes.

**Do you think you have what it takes to be a leader?**

**\*\* Submit your application by Tuesday, February 4, 2020 to: [NguluveP@state.gov](mailto:NguluveP@state.gov) \*\***

Please provide the following information:

### 1) PERSONAL INFORMATION

Last (Family) Name: \_\_\_\_\_

First and Middle Name: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Year of Birth (yyyy): \_\_\_\_\_

City and Country of Birth: \_\_\_\_\_

Gender:  Female  Male  Other

Application Number- First letter of first and last name, day, month and year of birth

Example: Jose Macacule August 26, 1999 – Application number #JM26081999

**Application Number #** \_\_\_\_\_

2) PROFESSIONAL INFORMATION, EDUCATION, AND ACTIVITIES

**\*\*Please attach a CV or one-page summary of your work experience\*\***

Professional information (if applicant is currently working)

Name of Current Employer \_\_\_\_\_

Job Title \_\_\_\_\_ How long at this job: \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Supervisor's Phone \_\_\_\_\_ Email \_\_\_\_\_

Education

Highest Degree/Diploma earned: When (month/year) \_\_\_\_\_

School/Institution name \_\_\_\_\_

Location (town/city) \_\_\_\_\_

How many years have you studied English? \_\_\_\_\_

List other languages you have studied below.

Language \_\_\_\_\_ Number of years studied \_\_\_\_\_

Language \_\_\_\_\_ Number of years studied \_\_\_\_\_

Activities

Please describe the activities (extracurricular, community, clubs) in which you participate, how long you have been involved with each, and any awards or honors. Please limit this section to 150 words or less.

---

---

---

---

---

---

---

---

---

---

